

How ContractorUmbrella works with RSL...

Let's take a look at how Contractor Umbrella's process works from Umbrella Company, to recruitment agency or end client to contractor.

1. ContractorUmbrella will sign a business-to-business contract with RSL.
2. The contractor then signs an employment contract ContractorUmbrella.
3. The Client (who the contractor will be on assignment with) signs RSL's timesheet, which will confirm to them the hours/days that the contractor has worked.
4. The contractor will send the signed time sheet to RSL and also complete an identical online timesheet for ContractorUmbrella along with any expense claims if applicable.
5. ContractorUmbrella will raise an invoice to RSL for the work the contractor has done plus any expenses that the Client has agreed to reimburse.
6. RSL then invoices the Client for work completed plus any expenses.
7. The Client pays RSL.
8. RSL pays ContractorUmbrella; the date will be determined by RSL's payment schedule.
9. ContractorUmbrella processes the payment and any expenses and deducts the necessary tax and NI contributions. ContractorUmbrella will make payment to the contractor through PAYE (Pay As You Earn) and the contractor will receive a payslip in the same way as you would in any other employment.
10. The contractor will receive their money less tax, NI contributions and the Umbrella services margin.

ContractorUmbrella will employ the contractor under an overarching Contract of Employment and will be responsible for raising invoices for the work done whilst on an assignment, this means that there are no worries of setting up and running a company or appointing an accountant.

It is worth noting that all Umbrella Companies are, effectively, controlled by the HMRC. All payments must be made through PAYE and HMRC dictate which expenses can be claimed.

Following the introduction of the AWR (Agency Worker Regulations), some umbrella companies are making unlawful deductions and not disclosing them until contracts have been signed. ContractorUmbrella are very transparent with regards to deductions, so none of our contractors ever end up with a nasty shock on their first take home pay.

